



Ipswich West Moreton Auto Club
2011 Annual General Meeting
Tuesday 7 November 2011

1.0 CALL TO ORDER

ACTION: Andrew McLane, Secretary called the regular meeting of the Ipswich West Moreton Auto Club to order at 8:15pm.

PRESENT

John Connell	Jan Connell	John Phoenix	Kevin Parkes
Steven Woodbridge	Leonard Griffiths	Joel Griffiths	Ted Griffiths
Noel Griffiths	Geoff Stanaway	Andrew McLane	Mick McMillan
Don Power	Rob Souter	Rita Connell	Jeff Connell

APOLOGIES

Rick Baggarley	Corey Baker
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2.0 APPROVAL OF PREVIOUS MINUTES

Motion – Andrew McLane moved that the minutes of the meeting of October 2011 were a true and accurate record of the meeting.

Seconded – Jan Connell

3.0 AGM REPORTS

Club President's Report	
Presented by	John Connell
John thanked the committee for their assistance over the course of 2011, including Mick as event secretary and those running timing for events.	
John advised that track hire has helped us out over the course of the year.	

Vice President's Report	
Presented by	Kevin Parkes
Kevin acknowledged the construction of the new club rooms, and congratulated those in attendance for the year's racing, track and maintenance.	
Kevin also acknowledged all volunteers who help with events, and advised that everyone deserved a pat on the back for their efforts.	

Treasurer's Report	
Presented by	Jan Connell
<p>Jan thanked everyone for their help throughout the year, including acknowledgement of the committee and flag marshalls.</p> <p>Jan provided a financial update as per the attached document.</p> <p>She advised that, if nominated for treasurer for 2012, she will provide more detailed breakdowns of financial information to ensure increased accountability. Use of MYOB will be adopted in 2012 to make things easier.</p>	

Secretary's Report	
Presented by	Andrew McLane
<p>Andrew thanked a number of committee members for their assistance throughout the year, and acknowledged that 2011 has been a steep learning curve due to it being his first year in the committee.</p> <p>He advised that, if nominated for 2012, he will endeavour to provide a more hands on role with more consistent timing for meeting minutes and correspondence, as well as updates to the web page and closer liaison with the core members of the committee.</p>	

Event Secretary's Report	
Presented by	Mick McMillan
<p>Mick advised that things have gone well this year, with no major complaints or issues with entries. Timing has been good in the main.</p> <p>Mick advised there have been issues with weather, with the result that many events have needed to be cancelled. There was general discussion over rain and event cancellations.</p>	

Membership Secretary's Report	
Presented by	Andrew McLane
<p>Andrew presented a report from Rick Baggarley, who was unable to attend for personal reasons.</p> <p>Rick advised that there are 85 paid up club members and a number of life members. Rick also indicated he would be happy to take the role of member secretary, if nominated, in 2012.</p>	

Clerk of Course's Report	
Presented by	Don Power
<p>Don thanked all who had provided him with help over 2011 at the club. He advised that more help would be encouraged, especially with regard to new flag marshals on race days.</p>	

Club Captain's Report	
Presented by	Rob Souter
<p>Rob advised it was difficult to get a result for a few classes, due to the cancelled events this year. Rob also advised that the new email addresses are working as he has received numerous letters over the course of the year.</p> <p>Rob also advised that the standard of cars has been improving from a scrutineer's perspective.</p>	

4.0 **COMMITTEE REPORTS**

2012 Development Plan	
Presented by	Kevin Parkes
<p>Kevin discussed the need for a club development plan for 2012.</p> <p>Kevin advised that he had a number of ideas for the track, including lighting and track layout.</p> <p>There was further discussion over lighting, and it was generally agreed that the light poles need to be in the ground and working in the first instance.</p> <p>There was some discussion over an amended track layout or additional track running through the grounds. This was discussed further in 'New Business'.</p> <p>John Connell noted that we should now look at running clockwise only, due to issues with reverse layout and increasing speed of the cars. It was noted that we now have to get more professional to ensure nobody gets hurt while using our facilities.</p> <p>Rob Souter suggested installing yellow and red safety lights on key corners – this would mean a much safer environment for drivers, and would be especially beneficial for night meetings. We would still need 'spotters' on the track to record penalties, but lighting would make it safer for all concerned. Further discussion was entered into in 'New Business'.</p>	

ELECTION

5.0 **COMMITTEE ELECTIONS**

Election of Committee Positions		
Position	Elected Person	Nominated by
Club President	John Connell	Rick Baggarley, Jan Connell, Jeff Connell, Rita Connell, Michael Hay, Andrew McLane, Geoff Stanaway,
Vice President	Kevin Parkes	Jan Connell
Club Secretary	Andrew McLane	Jan Connell, Andrew McLane
Club Treasurer	Jan Connell	Jeff Connell, Rita Connell, Andrew McLane, Don Power
Club Captain	Rob Souter	Agreed at AGM
Event Secretary	Mick McMillan	Jan Connell
Clerk of Course 1	Don Power	Agreed at AGM
Clerk of Course 2	Bevyn Topp	Agreed at AGM
Chief Scrutineer	Rob Souter	Agreed at AGM
Track Manager	John Phoenix	Agreed at AGM
General Track Maintenance	Brian Smith	Agreed at AGM
Membership Secretary	Rick Baggarley	Rick Baggarley
Publicity Officer	Position remains unfilled, nominations to be sought	
Canteen Management	Jeff & Rita Connell	Jan Connell
Willowbank Development	Kevin Parkes	Agreed at AGM
Club Magazine Editor	Position remains unfilled, nominations to be sought. It was suggested that Paul Bond may be willing to take this on.	
CAMS Delegate	John Phoenix	Agreed at AGM
Short Circuit Association Delegates	Don Power / John Connell	Agreed at AGM

At this point, Jan nominated Brian Smith as an honorary member of IWMAC for 2012, given his assistance with maintaining and developing the track. Further discussion will be entered into on this at the next club meeting.

6.0 NEW COMMITTEE BUSINESS

Proposals for Next 12 Months

Kevin discussed development proposals for the track for the next 12 months. These included the following:

- *Extensions to the Track for Different Forms of Racing*

Kevin noted there are currently autocross and sprint track layouts. There may be an opportunity to link tracks together to create a different lap layout or a completely new third track layout. This would still be classified as a dirt sprint or autocross event.

Mick noted that if the back corner, where the Armco fence is located, can be built up at minimal expenditure there could be the opportunity for a fourth configuration.

Further discussions to take place at next club meeting.

- *Lighting*

Poles and lighting installations for the club have been acquired as capital expenditure, and it is now time to erect these poles. Further guidance is needed on where these lights are to be located.

Initially these lights can run on generators, but they can be connected to permanent power when funds permit. Lighting for the pits and staging area is also planned, but this will be dependent on how our track licencing is concerned with CAMS.

- *Safety Barriers*

Safety barriers will need to be investigated in the new year. Currently we utilise tyres protecting a dirt wall, but if changes to track layout are proposed safety issues may need to be considered from a CAMS permit perspective.

- *Priorities for Development*

Kevin asked for confirmation of priorities for the work. It was agreed that lighting and improvements to drainage should come before any new track layouts are designed.

CAMS approval and safety inspections will only be needed after the works have taken place, so some design features (like runoff zones) will be needed.

- *Machinery for 2012*

John Phoenix noted that a new grader is needed, and Don noted a new tractor would also be good if funding can be secured.

Mick noted that a second slashing tractor and permanently hired / purchased full time grader would be put to good use. Jan agreed subject to obtaining this equipment for the right price.

Kevin suggested that we should look into drainage as a higher priority than purchasing new equipment.

John Phoenix noted that a dedicated power mower could be useful.

- Bitumenisation of the Track

Kevin mentioned future plans for converting the track to a tarmac layout. Mick suggested that this should be taken off the agenda as this has previously been discussed, but Kevin opened it up to the floor and a majority indicated support for sealing the track at some point in the future.

- Short Circuit

Kevin raised the possibility of running dirt short circuit events on sprint days, if there were the numbers to support it.

A number of people within the meeting indicated that they would be keen, subject to confirmation of classes and regulations. Kevin suggested building spec cars, while John Phoenix advised running two classes, FWD and RWD, with a limit of up to 2 litres. Kevin suggested that we could run a race in the middle of a normal sprint event.

Kevin suggested that we could adopt Short Circuit club rules, or create our own, and also suggested that cars run low modifications and tyre restrictions. John Connell noted that proper rollcages would be needed.

Mick suggested placing a short circuit event on the calendar for the March sprint event. Further discussion will occur regarding logistical considerations at the next club meeting.

- Update to Supplementary Regulations – ‘Dirt Sprints’

Mick advised that CAMS do not recognise Dirt Sprint events, only Autocross and Autocross Sprints.

Following advice from Rob, in 2012 we will be running ‘Autocross’ and ‘Sprint’ events.

7.0 CLUB FEE STRUCTURE

Membership

Jan advised that our accountant has queried the point of having family membership, as it may be better to charge per head.

Kevin advised that family membership is designed for a husband, wife and children – once the children are in a senior class, they require their own membership. Noel Griffiths noted that the membership referred to any children in the same house, while John Connell indicated this would be limited to 3 people only.

John Connell indicated he considers family membership as 3 people from the one address. It was noted that membership is meant to cover only small additional expenses, such as newsletters and Christmas parties, and is not meant to run at a profit.

At present, the fee structure is to remain as \$60 for an individual member, and \$90 for a family.

Entry Fees

It was noted that it costs \$952 for a CAMS permit regardless of the number of entries on the day, so on a normal race day the club is normally making a profit.

Kevin noted that we should keep these fees the same, and it was generally agreed.

Track Hire

John Phoenix noted that the only costs incurred from track hire is damage to the cones. Currently, fees are \$750 for a half day and \$1250 for a full day.

Mick suggested that a variable rate for weekends and weekdays should be investigated, given the level of bookings our track currently has.

John Phoenix noted that pricing should remain, as current feedback suggests customers like the track but are finding it expensive. John did suggest a deposit or rubbish cleanup fee for hirers who make a mess.

It was agreed to leave track hire fees the same for now.

Kart Club Fees

Kevin gave some background to the kart club tenancy agreement. He noted that the kart club needs to be more accountable as they have not been giving us calendars, and may not be paying us appropriately under the tenancy agreement.

The current agreement of fees refers to a percentage of fixed costs (power, rates) of \$142 for rates and water, plus \$100 per meeting.

It was noted that the agreement is an honesty system based on how many entries, not how many karts, and this needs to be captured in the new tenancy agreement for 2012.

Kevin requested whether the fees should be kept the same. John Connell agreed but indicated there needs to be more accountability with the kart club. Jan suggested that raising fixed costs in line with increases in rates and bills, of the same percentage, should be done. This was agreed.

2012 Event Calendar

The 2012 event calendar was reviewed. It is very similar to the 2011 calendar, and there are no clashes with major motorsport events.

The CAMS draft calendar will be issued at end of November, and our events will be included on this calendar.

Track Direction

John Connell advised that, at night, the track will need to be run clockwise due to lighting configuration. Mick noted that this is also a good idea from a safety perspective.

Direction of track is to be discussed in more detail at a future meeting.

Warning Lights on Track

Rob moved to formally install yellow and red lights in strategic locations on the track. These would be controlled by the tower in the event of an on-track incident.

This was seconded by Andrew and unanimously agreed by meeting attendees. This will be discussed at a future meeting.

8.0 MEETING CLOSED

Meeting closed 10.25pm.

Next meeting Tuesday December 13th, 2011.