

Willowbank Park Raceway Hire Terms and Conditions

A. Track Hire

1. Willowbank Park Raceway hire is managed by the Ipswich and West Moreton Auto Club Inc ('IWMAC').
2. All bookings are allocated from the available dates of the IWMAC annual calendar (<https://www.iwmac.org.au/events-calendar>).
3. The track consists of two circuits: the *Autocross* track is 1km in length, 6m wide and has 8 corners of varying tightness. The *Sprint* track is 1.3km long, 8m wide and has 7 corners.



B. Securing bookings

1. Bookings are secured with a complete application including evidence of Public Liability Insurance and with 20% deposit on application.
2. The Hirer shall provide IWMAC proof/evidence/policy details of their Public Liability Insurance (minimum \$20 million) for the activities of their event with their application.
3. Full payment is required 14 days prior to the event date or booking will be cancelled with no refund of deposit.
4. New bookings for this Hirer will not be confirmed/secured until any outstanding fees or charges are paid.
5. All booking applications and correspondence will be accepted via bookings@iwmac.org.au

C. Cancellations

1. Cancellations by the Hirer more than 30 days prior to event date will receive a full refund of the deposit.
2. Cancellations by the Hirer within 30 days of event date will not receive a refund of deposit.
3. Cancellation by Ipswich City Council will receive a full refund of the deposit
4. For postponements due to weather, the next available date will be negotiated and the deposit held-over for that later date.

D. Rainout

1. IWMAC is experienced in understanding local conditions and the requirements for a safe and enjoyable use of the track.
2. The final decision to deem the track suitable for use of the track is the decision of IWMAC.
3. The IWMAC assessments of the track will usually be made by noon on Friday for a Saturday booking.

E. Track hire options - Willowbank Park Raceway

(i) Half Day hire of Willowbank Park Raceway

\$920 per half day (Morning 8:00am – 12:00pm or Afternoon 12:30pm – 4:30pm)

(ii) Full Day hire of Willowbank Park Raceway

\$1,640 per full day (8:00am to 4:30pm).

Earlier site access for setup and later tidy up are available by prior negotiation with IWMAC.

Hire charges includes the mandatory IWMAC water truck and IWMAC water truck driver.

F. Delays and extra charges

1. Delays beyond agreed times, including cleanup, repair or rubbish removal will be charged at \$300 per hour or part thereof. Additional charges will apply for example, where Hirers and/or their clients and vehicles remain on site and/or rubbish is not removed prior to the end of the hire period.
2. Ipswich City Council charges, charges associated with Emergency Services, Security or Duty Officer callouts, cleaning or repairs will be the responsibility of the Hirer where caused or contributed to by an act or omission of the Hirer (and/or their clients).

G. Inclusions:

• Track setup and water truck with driver for hire period.	• Water is available at the back of the canteen. • Toilets are available in communal block.
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<ul style="list-style-type: none"> • Covered concrete apron shelter outside the IWMAC clubhouse and canteen. No other building access is included. • Electricity is available external to the front of the Clubhouse shed. 	<ul style="list-style-type: none"> • A fit for purpose track setup (markers etc) will be provided by IWMAC to the Hirers, as agreed with the Hirer.
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H. Booking application

Hirer Name:	ACN / ABN if applicable:
Hirer Contact Details:	Phone: Email: Postal Address:
Event Date(s) requested:	
Hire option	<input type="checkbox"/> half day morning <input type="checkbox"/> half day afternoon <input type="checkbox"/> full day
Event Times:	
Event Name:	
Details of Event:	
The Hirer gives IWMAC permission to publish details of their event to the IWMAC Calendar.	<input type="checkbox"/> Yes <input type="checkbox"/> No
	The Hirer agrees to abide by the Willowbank Park Raceway Hire Terms and Conditions set out in this document Print Name: Print Position (if applicable – eg. Sole Director, Director): Signature: Date:

I. Track Hire

1. The Hirer has Public Liability Insurance (minimum \$20 million) for their hire event. IWMAC does not warrant that the Hirer's insurance is adequate for the Hirer and/or their event.
2. The Hirer indemnifies and will keep indemnified the IWMAC in respect to any damage, cost, loss, expense or claim suffered or incurred by IWMAC which is caused by or arises out of the Hirer's activities, acts and/or omissions.
3. IWMAC gives no warranty or assurance as to the safety or adequacy of the track, facilities and/or the Hirer's event/activities. The Hirer acknowledges that driving at speed on a dirt track is an inherently dangerous activity. The Hirer is responsible for the assessment and management of risk of and in relation to the Hirer's event/activities.
4. The Hirer is responsible for ensuring the hired race track and associated facilities are not damaged (beyond fair wear & tear) as a result of any activity, and left in a clean, tidy and secure condition.
5. The Hirer agrees to pay for any damage repair and/or clean-up costs and costs associated with Ipswich City Council charges, Emergency Services, Security or Duty Officer callouts, where caused or contributed to by an act or omission by the Hirer and/or their client/s.
6. Damage to the specialised race track surface beyond fair wear & tear includes:
 - i) excessive drifting causing surface material to be propelled beyond the track.
 - ii) cutting corners and making new tracks not on the specialised track surface resulting in holes and causing surface material to be propelled beyond the track.
 - iii) allowing vehicle wheels to be outside of the boundaries of the approved marked track layout;
 - iv) overuse of an unfit wet track surface or wet parts of the surface (from rain during the day) causing holes and causing surface material to be propelled beyond the track.
 - v) damage to track infrastructure – track markers, tyre walls etc.
 - vi) damage to areas beyond the bounds of the defined track.
7. The IWMAC water truck will be used to manage the moisture and control dust for the track. Allowing access for the IWMAC water truck for track moisture control and dust control for the hired day is the responsibility of the Hirer. The application of the water truck will remain at the discretion of the IWMAC truck driver.

8. The Hirer will manage their activity to ensure the application of water protects the specialist track surface and minimises dust.
9. Any damage to the track or facility is to be reported to IWMAC by the Hirer as soon as possible, at least prior to the close of business of each hired day.
10. The Hirer must:
 - i) leave the toilets and other facilities in a clean and tidy condition; and
 - ii) cause all rubbish to be removed to the Council dumpster.
11. Storage of vehicles and equipment is not included in track hire. Damaged or broken-down cars must be removed from site before the end of the hire or extra charges will apply.
12. The repair costs of damage to the facility or equipment will be recovered from the hirer.
13. All tents, marquees etc. must be stabilised with weights or sandbags. The use of pegs, stakes or other ground penetrations is not permitted.
14. All Hirer electrical equipment must be tested and tagged and in current test date.

J. Track operations use

1. The Hirer warrants that it is adequately qualified, experienced and resourced to risk-assess, run and manage the proposed event in a safe and controlled manner.
2. The Hirer shall adequately manage, supervise, control and monitor all of its employees, volunteers, clients (and their associates) and activities to ensure that the facility is used safely and appropriately to minimise damage to the specialist track surface and equipment/facilities.
3. The Hirer is to ensure all necessary safety equipment is available and fit for purpose at all times during the event.
4. The Hirer is to ensure drivers are supervised to drive within the boundary constraints of the approved marked track layout.
5. The Hirer must not change the approved marked track layout by (for example) repositioning cones. Additional cones may be placed inside the approved track layout.
6. The Hirer must ensure no short-cutting or “dirt-dropping” (intentionally dropping one or both rear tires off the main track surface) occurs.
7. The Hirer must ensure that no vehicles are driven at high speed on the track while the water truck is on the track. Vehicles driven at low speed is acceptable.

8. The Hirer shall suitably supervise and manage to a high standard, the safety of all persons on site including participants, employees, volunteers, spectators and photographers.
9. The Hirer shall ensure all participants understand and meet the requirements for track use including ensuring all drivers minimise wear and tear or damage to the specialised track surface and all associated facilities.
10. The Hirer shall provide on-site medical response and equipment suitable and adequate for their activities.
11. The Hirer shall ensure emergency plans include maintaining access to emergency vehicles at all times.
12. The Hirer shall provide and maintain firefighting capability and equipment suitable and adequate for their activities.
13. The Hirer is to ensure no alcohol, illicit drugs, glass or animals are brought onto the venue.
14. The Hirer is to ensure refuelling is only performed in the 'scrutineering' area provided, by two persons (one of whom has a fire extinguisher on standby).
15. The Hirer shall supervise activities and ensure track activities are paused for any period these conditions are not met.
16. IWMAC retains the right to pause and or cancel the hire at any time.

Track use for Participant/Driver

1. The Hirer is to ensure drivers minimise damage to the integrity of the specialised track surface.
2. Vehicles – off-road 4x4 vehicles are not suitable due to the damage they cause to the track.
3. Tyres - all vehicles – No aggressive tyres are permitted on any vehicle. All terrain, rally, knobby speedway or all terrain tyres are not permitted. Road radials only and no space savers.
4. Drivers are required to:
 - i) Stay within the bounds of the marked track layout.
 - ii) Not misuse or damage the track by hitting tyres, hats etc.
 - iii) ensure pits, staging area, building and amenities are kept clean and tidy.